

Mentorship Gameplan

Mentor Program

	Mentee	Mentor
GOAL-SETTING		
Day 1	Review Partnership Agreement	Review Partnership Agreement
Week 1	Propose 1 st Meeting and Discuss Partnership	First Meeting and "Break the Ice"
Week 2	Fill Out Self-Assessment Form & Create Goals	
Week 3	Schedule Meeting to Discuss Long-Term Goals	Discussion Mentee's Long-Term Goals
Week 4	Schedule Meeting to Discuss Short-Term Goals	Review Short-Term Goals and Set Action Plan
ACHIEVE GOALS		
Week 5-6	Set Up Tasks According to Action Plan	Continue to Meet and Follow Action Plan
Week 7- 12	Continue to Meet and Follow Action Plan	Continue to Meet and Follow Action Plan
WRAPPING UP		
Week 13	Reflect / Review Accomplishments	Reflect / Review Accomplishments
Week 14	Discuss Goals for Future Correspondence	Discuss Goals for Future Correspondence
Week 15	Thank Mentor and conclude Formal Program	Thank Mentee and conclude Formal Program
Week 15	Evaluation of Program	Evaluation of Program